

## FY 2018 Topical Index-P and I Memos

Topic	I-Memo Date	P-Memo Date
Announcements		
New Point of Contact	2018-1 October	
State Agency Staff Change	2018-2 November	
Clean Label Project Article	2018-2 November	
Kansas Local Agency National WIC Association Membership	2018-4 January	
Balance Beam Infant Scale Available	2018-4 January	
Retirement Announcement	2018-4 January	
Breastfeeding Mini-Grants from Kansas Breastfeeding Coalition	2018-4 January	
Appreciative Comment from Client	2018-5-February	
Changes to Brush Art ordering site	2018-5-February	
Breastfeeding Certificate Awards	2018-5-February	
State Agency Nutritionist/Breastfeeding Coordinator Vacancy	2018-5-February	
Request for Public Comment on WIC State Plan (Policy and Procedure Manual)		2018-4-March
State Agency Nutritionist/Breastfeeding Coordinator Vacancy	2018-6-March	
State Staff Name Change	2018-8-May	
Former State WIC Staff	2018-8-May	
Mini-grant Opportunity (Deadline is July 13!)	2018-9-June	
World Breastfeeding Week Activities	2018-10-July	
NWA new Orleans KS Meet-n-Greet	2018-10-July	
New State Staff Member-Gabrielle Hellbusch	2018-11-August	
HemoCue Offer	2018-11-August	
Nutrition Services Plan Assessment Reminder	2018-11-August	
NWA New Orleans KS Meet-n-Greet	2018-11-August	
New State Staff Members-Amber Pelan and Emily Graves	2018-12-September	
World Breastfeeding Trends Initiative Report	2018-12-September	

NACCHO "Exchange-Breastfeeding Issue"	2018-12-September	
Workplace Breastfeeding Support Referral to KS BF Coalition (KBC)	2018-12-September	
<b>Administration</b>		
★ <b>Fiscal</b>		
Mileage Reimbursement	2018-4 January	
Affidavit Reimbursements & Submitting Affidavits	2018-8-May	
Options for Claiming Indirect Costs on WIC Budgets and Affidavits		2018-7-June
FFY2018 Deadline for Monthly and Supplemental Affidavits is November 15	2018-12-September	
FFY2019 Local Agency Contracts	2018-12-September	
★ <b>General</b>		
Earned Income Tax Credit (EIC)	2018-4 January	
Confidentiality Reminder	2018-4 January	
Local Agencies Contacts after Martha Hagen's Retirement	2018-5-February	
WIC Printers and Remaining Toner Reorders	2018-9-June	
Replacing eWIC Card Stock	2018-9-June	
★ <b>PPM Revisions</b>		
Change to Policy FCI: 02.04.00 Tailoring a Food Package		2018-1-December
Updated form "Financial Support for On-Going Training"	2018-4 January	
Change to Policy eWIC ADM: 07.02.02 Verifying Client or Caregiver Identity Prior to Making Requested Changes or Taking Requested Actions		2018-3-February
Change to Policy eWIC FCI: 04.08.00 Issuing Food Benefits without Caregiver/Adult Client Present		2018-3-February
Update to Appendix 1: Formula Manufacturers and Products		2018-5-April
Change to Policy eWIC FCI:02.01.05 Infant Food Packages-Special Formula		2018-5-April
Change to Policy eWIC FCI: 04.08.00 Issuing Food Benefits without Caregiver Present		2018-5-April
Update to Glossary		2018-5-April
WIC Income Eligibility Guidelines will change effective June 1, 2018		2018-6-May
WIC Fact Sheet		2018-6-May
ADM: 02.02.00 Annual Budget-FFY2019 WIC Local Agency Budget and FFY2019 WIC Local Agency Budget Instructions and Checklist		2018-6-May
Revised Policy NED: 02.02.01 and new policy NED: 02.04.00		2018-6-May
Changes to CRT: 07.00.00 Nutritional Eligibility and Associated Auto-calculations in KWIC		2018-7-June
ADM: 06.00.00 Voter Registration		2018-08-July

ADM: 07.05.00 KWIC Equipment Purchase, Warranty and Repair		2018-08-July
Appendix 10 Guide to Purchasing Computer and other Technology Equipment for WIC		2018-08-July
Appendix 1: Formula Manufacturers and Products		2018-08-July
Policy and Procedure Manual Changes		2018-09-September
<b>★ WIC Advisory Committee</b>		
Minutes for 10/17/17 and call for Agenda Items for 1/16/18	2018-1 October	
Results of Kansas National WIC Association Local Agency Representative Election	2018-2 November	
Call for Agenda Items for 1/16/2018	2018-2 November	
Call for Agenda Items for 4/17/18 and Minutes for 1/16/18	2018-5-February	
Call for Agenda Items for 4/17/18	2018-5-February	
Call for Agenda Items for 7/17/18 and Minutes from 4/17/18	2018-9-June	
Call for Agenda Items for 10/16/18 and Minutes from 7/17/18	2018-10-July	
New Member Selection for Calendar Year 2019	2018-10-July	
WIC Advisory Committee-New Member Selection for Calendar Year 2019	2018-11-August	
<b>Breastfeeding</b>		
<b>★ BFPC Program</b>		
BFPC Bi-monthly Meeting	2018-2 November	
BFPC Bi-monthly meeting recordings available	2018-3-December	
BFPC and Supervisor Meeting	2018-4 January	
Register for Statewide BFPC/Supervisor eMeeting	2018-6-March	
Register for Statewide BFPC/Supervisor Webinar	2018-8-May	
Register for Statewide BFPC/Supervisor eMeeting	2018-9-June	
Reminder: BFPC 3 <sup>rd</sup> Quarterly Report Due July 20 <sup>th</sup>	2018-9-June	
Register for Statewide BFPC/Supervisor eMeeting	2018-10-July	
Register for Statewide BFPC/Supervisor eMeeting	2018-12-September	
<b>★ Breastpumps</b>		
How to Order Breastfeeding Supplies Refresher	2018-4 January	
Breastpump End of SFY Ordering	2018-7-April	
Silicone Breast Pump Purchases	2018-8-May	
<b>Food Package</b>		
<b>★ Food</b>		

New Dannon low fat yogurt	2018-3-December	
Kansas Issues Revised Fish Consumption Advisories	2018-4 January	
Post Alpha-Bits Cereal Change	2018-8-May	
<b>★ Formula</b>		
Formula Changes in KWIC	2018-1 October	
Similac Special Care 24 no longer on back order	2018-2 November	
Good Start Soy Graphics Update	2018-4 January	
Abbott Formula Updates	2018-5-February	
Expiration of the Current Infant Formula Rebate Contracts-Time Sensitive	2018-8-May	
Updated Pediatric Medical Formulas FAQ Document	2018-8-May	
Similac “Pro” Line of Products-Not WIC Approved	2018-8-May	
Expiration of the Current Infant Formula Rebate Contracts-Time Sensitive	2018-9-June	
Infant Formula Rebate Contract Update	2018-11-August	
Pedisure Sidekicks-retail vs institutional versions	2018-11-August	
Infant Formula Rebate Contract Update	2018-12-September	
Enfacare Reformulation to NeuroPro Enfacare	2018-12-September	
<b>KWIC</b>		
<b>★ KWIC Focus</b>		
Unable to Purchase Benefits and Reissue Formula	2018-12-September	
<b>★ Updates</b>		
Breastfeeding Need Some Formula? “How To”	2018-2 November	
Kansas EWIC News	2018-2 November	
eWIC Toolkit	2018-2 November	
Kansas eWIC News	2018-1 October	
Kansas eWIC News	2018-3 December	
Kansas eWIC News	2018-4 January	
Breastfeeding-Need Some Formula? How To	2018-5-February	
Kansas eWIC News	2018-5-February	
Kansas eWIC News	2018-6-March	
eWIC Client Education Slide Show	2018-7-April	
New eWIC Materials for Foster Families	2018-7-April	
Kansas eWIC News	2018-7-April	
Kansas eWIC News	2018-8-May	

Kansas eWIC News	2018-9-June	
Ordering MICR Toner	2018-10-July	
Kansas eWIC News	2018-10-July	
Kansas eWIC News—Final issue!	2018-11-August	
Entering DOB in Interactive Voice Response (IVR)	2018-12-September	
<b>Resources</b>		
★ <b>Breastfeeding Education</b>		
Coffective Note	2018-4 January	
Coffective Note	2018-5-February	
New CDC Breastfeeding Infographic	2018-5-February	
Coffective Note	2018-6-March	
Coffective Note	2018-7-April	
Hale's Medications and Mothers' Milk 2019 Book for LA's	2018-8-May	
Coffective Note	2018-8-May	
Coffective Note	2018-9-June	
Coffective Note (plus link to NEW slide show materials!)	2018-10-July	
Coffective Note	2018-11-August	
New Breastfeeding Campaign: WIC Breastfeeding Support, Learn Together. Grow Together	2018-11-August	
Coffective Note	2018-12-September	
★ <b>Nutrition Education</b>		
New Resources	2018-1 October	
Safe Infant Formula Preparation	2018-2 November	
Division of Responsibility Theme Focus-Resource Book	2018-3-December	
Division of Responsibility Tidbit	2018-4 January	
New Lessons on wichhealth.org	2018-5-February	
Division of Responsibility Tidbit	2018-5-February	
Eat Grow Live Healthy brochures are getting a new look	2018-5-February	
Division of Responsibility Tidbit	2018-6-March	
Brush Art Materials Update	2018-6-March	
2018 NSP Reminder	2018-7-April	
Division of Responsibility Tidbit	2018-7-April	
Save the Date: June 21, 2018 for a webinar for Las about the 2019 Nutrition Services Plan	2018-7-April	

Newly Redesigned WIC Works Resource System	2018-7-April	
2019 Nutrition Services Plan Guidance and Informational Webinar	2018-8-May	
Multiple Staff email Accounts for wichealth.org	2018-8-May	
Brush Art Materials now Shrink Wrapped in Quantities	2018-8-May	
Division of Responsibility Tidbit	2018-8-May	
Division of Responsibility Tidbit	2018-9-June	
Division of Responsibility Tidbit	2018-10-July	
Division of Responsibility Tidbit	2018-11-August	
New and Updated WIC Materials	2018-11-August	
WIC Website Nutrition Education Item Replaced	2018-12-September	
Division of Responsibility Tidbit	2018-12-September	
<b>Staff Training and Education</b>		
★ <b>General</b>		
Additional Educational Opportunities	2018-1 October	
Additional Educational Opportunities	2018-2 November	
New Employee Breastfeeding Training, Topeka, June 19, 2018	2018-3-December	
Additional Educational Opportunities	2018-3-December	
Additional Educational Opportunities	2018-4 January	
New Employee Training Plan-SA seeks LA feedback to revise	2018-5-February	
Additional Educational Opportunities	2018-5-February	
New Employee Training-Reviewers Needed	2018-6-March	
Additional Educational Opportunities	2018-6-March	
Additional Educational Opportunities	2018-7-April	
Save the Date: 2018 KS Breastfeeding Coalition Conference	2018-8-May	
Additional Educational Opportunities	2018-8-May	
Additional Educational Opportunities	2018-9-June	
New Employee Breastfeeding Training, Wichita, Dec. 5, 2018	2018-10-July	
Additional Educational Opportunities	2018-10-July	
Additional Educational Opportunities	2018-11-August	
Training for Risk Factor Changes Listed in September P-Memo	2018-12-September	
Additional Educational Opportunities	2018-12-September	
★ <b>KS WIC Conference</b>		
2019 Kansas WIC Conference-seeking input	2018-3-December	

2018 Kansas WIC Statewide Conference Planning Committee	2018-5-February	
Save the Date: 2019 Kansas WIC Statewide Conference	2018-8-May	
Request for SA Presentation Topics: 2019 KS WIC Conference	2018-12-September	
<b>Vendor</b>		
★ <b>General</b>		
Vendor Contract Renewal Visits, Monitoring and Training	2018-2 November	
eWIC Vendor Training Power Point	2018-4 January	
Vendor Contract Renewal Visits, Monitoring and Training	2018-6-March	
Vendor Contract Renewal, Vendor Training and Vendor Monitoring	2018-8-May	
Increase of Fruit and Vegetable Benefit to \$9 for Children		2018-09-September